

# WARBLETON PARISH COUNCIL

Tender Provisions for the Mowing of Rushlake Green including Dog Corner and area of land at Spring Hill Punnetts Town

1. The contract is for a period of three years 2023, 2024 and 2025.
2. The contract requires the grass to be cut during the period 30<sup>th</sup> March to the 30<sup>th</sup> November in the years 2023, 2024 and 2025. The extent of the area to be mown is shown shaded green on the attached plans. Firms considering tendering are strongly advised to visit Rushlake Green to see the nature of the work. The Council will assume that firms tendering for the work have done so and consequently have taken into account the nature of the work in their tender.

The contractual cuts would be as follows:

- Rushlake Green – mow main green and strim edges - 12 visits per year
- All other grass areas around The Green – Mow grass and strim edges – 12 visits per year
- Dog corner – Flail mow and strim, 2 visits per year
- Spring Hill Punnett's Town: Flail mow and strim, 2 visits per year

In practice it is appreciated that the exact timing of the mowing will depend on weather conditions.

3. The name of the firm who will be undertaking work.  
The work must be undertaken by the firm to whom the contract has been awarded. This firm may not sub-contract the work.
4. A very brief description of the firm particularly:  
How long has it been in business; and  
What experience has it of mowing?  
Does it currently have or has it had, other contracts for mowing areas similar in to Rushlake Green.

5. What machinery does the firm intend to use to cut the grass?  
Have the operatives been trained in the safe operation of the machinery and what certificates do they hold. Please ensure all the requirements from East Sussex County Council in the attached document can be met and provide the necessary documentation. To include evidence of the NRSWA traffic management and the City & Guilds NPTC equipment competence qualifications.
6. How is it proposed to dispose of any grass cuttings?
7. It is a requirement of the contract that the firm has and maintains public indemnity insurance. Please attach a copy of the policy which would include a minimum of £10 million public liability insurance.
8. What will be the total charge for mowing (cutting) the grass during 2023 excluding VAT?  
What will be the total charge for mowing (cutting) the grass during 2024 excluding VAT?  
What will be the total charge for mowing (cutting) the grass during 2025 excluding VAT?  
Please state if the firm is exempt from VAT.
9. The closing date for bids is Friday 25<sup>th</sup> November 2022. Bids received after this date will not be considered. All bidders will be informed of the outcome of the Tender which will be announced following the meeting of the Parish Council in December 2022.
10. **Submissions should be sent by the closing date to:**

**Parish Clerk, Jackie Cottrell (07793 029039)**  
**Warbleton Parish Council**  
**4 Kingsmarsh Cottages**  
**Five Ashes**  
**East Sussex**  
**TN20 6JE**  
**[Warbletonparishcouncil@gmail.com](mailto:Warbletonparishcouncil@gmail.com)**

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