

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.co.uk

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Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 24 July 2025 at 7pm in Bodle Street Green Village Hall.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

1. Attendance & apologies for absence: resolution required to note apologies

2. Declarations of Interest

Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct.

3. Minutes: resolution required 3.1

3.1 To **resolve** that the minutes of the Meeting of the Council held on 26 June 2025 be taken as read, and confirmed as a correct record and signed by the Chairman.

3.2 Matters arising from the minutes not covered on the agenda.

4. Public Participation

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.

5. Casual Vacancies: To receive an application for the office of Parish Councillor and if agreed to co-opt to fill the existing vacancy: resolution required 5.2

5.1 To receive the application form from prospective councillor/s (as circulated)

5.2 Co-option interview and to **resolve** the successful candidate

5.3 Successful candidate to sign the Declaration of Acceptance of Office

6. Reports – those noted as circulated will be taken as read.

6.1 To receive reports from County Councillor as circulated

6.2 To receive report from District Councillor

6.3 To receive report from PCSO if available

6.4 To receive reports from Parish Councillors as available

6.5 Clerk's Report (on items not included on the agenda) as circulated

7. Committee reports

7.1 To receive proceedings of the following committee meetings:

Planning & Development – 24 June 2025 draft minutes have been circulated. The planning meeting due to be held on 15 July 2025 was postponed due to no new applications.

8. Finger Posts: resolution required

To receive a work quote for the repair of the three fingerposts identified as requiring priority maintenance from this year's assessment. To note that the ESCC match funding scheme is still available. To accept the quote and authorise the clerk to apply for match funding. The balance to be funded by remaining CIL funds.

9. Parish Beacon: resolution required

The beacon displayed at the VE Day event on 8 May 2025 was granted with limited planning permission to be used up to three times a year. Following the event, the council would like to explore the potential of it becoming a more permanent feature in the parish. The council is to consider and agree, that before the September meeting, it will seek advice via an informal consultation with Wealden District Council Planning and approve any associated costs to that.

10. Finance: resolutions required 10.1 10.2 10.3 10.4

- 10.1 To authorise the bills for payment (July 2025 payment list circulated).
- 10.2 To approve the Finance Reports at 30 June 2025; bank reconciliation, monitor and reserve movements (reports circulated).
- 10.3 To note that in June, bank interest was paid into the Barclays premium account £30.40. To approve the transfer of these funds to the Hinckley & Rugby Building Society account.
- 10.4 To note that the clerk has identified a potential replacement internal auditor, following Keith Robertson's retirement this year. To agree the appointment.

11. Council Policies & Procedures: resolution required 11.1

- 11.1 **Rushlake Green Bye-Laws** – All members of the council have expressed an interest in being part of the working party which was agreed to look into the update of existing Byelaws.
To nominate a lead for the group and for them to convene the first meeting, noting that the group will report back to full council.
To receive an update on further research undertaken by the clerk.

12. Speed data: resolution required

To receive the quote for carrying out up to date speed data surveys at both Rushlake Green and Bodle Street. The council would not be invoiced until the surveys have been carried out and the data has been sent to WPC.

With regards to specific locations for the surveys, this is something the Parish could discuss with the Road Safety Team. Once there are specific locations in mind, the council can send over the details and they will provide a revised quote and look to get the surveys booked in. To consider the process and agree the next steps.

13. Water Conservation: resolution required

The council will work to encourage local residents to reduce their water usage with the aim of slowing water run-off into the sewerage network during peak rain periods. The council to agree the process for researching relevant information and making that available to residents.

14. Spring Hill Tree: resolution required 14.1 14.2

- 14.1 To receive and approve the quote for the supply of a Black Tulip Magnolia tree and recommended planting guidelines.
- 14.2 To agree the procurement process for obtaining a plaque (wording as agreed 27 March 2025 Item 13).

15. Use of Rushlake Green: resolution required 15.1 15.2

A request has been received from the Horticultural Society about additional use of green areas during their event.

- 15.1 Use of the triangle of green for the display of two small 1935 Austin Morris cars.
- 15.2 Request for committee Chair to allow them in a single vehicle to stay on the road by the Village Green overnight on Friday night by the Garden Plots to safeguard set up.

16. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda

17. Date of next meeting – The next meeting of the Council will be held on Thursday 25 September 2025 **Bodle Street Green Village Hall 7pm.**