

# WARBLETON PARISH COUNCIL

[www.warbletonparishcouncil.co.uk](http://www.warbletonparishcouncil.co.uk)

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19 July 2024

Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 25 July 2024 at 7pm in Bodle Street Green Village Hall.

*The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.*

Signed: *Jeanne E Peterson*  
Clerk to Warbleton Parish Council

## **AGENDA**

- 1. Attendance & apologies for absence – resolution required to note apologies**
- 2. Declarations of Interest**
  - 2.1. Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct
- 3. Minutes: resolution required 3.1**
  - 3.1. To **resolve** that the minutes of the Meeting of the Council held on 27 June 2024 be taken as read, and confirmed as a correct record and signed by the Chairman
  - 3.2. Matters arising from the minutes not covered on the agenda
- 4. Public Participation**

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.
- 5. Reports – those noted as circulated will be taken as read.**
  - 5.1. To receive report from County Councillor as circulated
  - 5.2. To receive reports from District Councillors
  - 5.3. To receive report from PCSO
  - 5.4. To receive reports from Parish Councillors:
    - i. Dunn village Hall Report 01.07.2024 (Cllr Beverley Saunders) as circulated
    - ii. Bodle Street Green Village Hall Report 11.07.2024 (Cllr Beverley Saunders) as circulated
  - 5.5 Clerk's Report (on items not included on the agenda)
- 6. Committee reports**
  - 6.1. To receive proceedings of the following committee meetings:
    - i. Planning & Development – 25.06.2024 minutes have been circulated.
- 7. Finance: resolutions required 7.1 7.2 7.3 & 7.4**
  - 7.1 To authorise the bills for payment (July payment list circulated)
  - 7.2 To approve the Finance Reports at 30 June 2024; bank reconciliation, budget monitor and reserve movements (reports circulated)
  - 7.3 To agree that August bills will be paid under the delegated authority to the Clerk and reported at the September meeting.
  - 7.4 Discretionary Grants – to agree the next application period for 2025-2026 budget (previously September to January of the previous financial year) and authorise the clerk to update the form and to inform local groups.

- 8. Appointment of Representatives to Outside Bodies: resolution required 8.1 & 8.2**
  - 8.1 Wealden District Association of Local Councils (WDALC)
  - 8.2 Warbleton Charity Committee
- 9. Overflow car parking: resolution required**

To consider the provision of an overflow car park at Rushlake Green on 10 August 2024 to accommodate the large number of vehicles expected due to local events that day.
- 10. Casual Vacancies: resolution required**

To receive interest from any parishioners attending, in application for the role as Parish Councillor.
- 11. Warbleton Emergency & Resilience Planning: resolution required 11.1 & 11.2 if quotes available**
  - 11.1 Electrical work: Update on information regarding the installation of change-over switches at the parish halls.
  - 11.2 Spring Hill Well: To receive quotes for the proposed testing of the water and agree the next steps.
- 12. Highways maintenance: resolution required 12.1 & 12.2**
  - 12.1 To receive an update regarding the application process for a temporary transfer of responsibility from ESCC to WPC for the management of parish hedgerows, and agree the next steps.
  - 12.2 To receive the draft information paper on parishioners' responsibilities to manage hedgerows/trees on their own land. To approve the paper for publication on the council's website and via parish social media and agree a process for approaching landowners.
  - 12.3 To receive an update on the review of works carried out on pot hole repairs within the Parish, and any response from ESCC Highways regarding the contractor protocol details.
- 13. Exclusion of press and public: resolution required 13.1**
  - 13.1 To consider whether to exclude the Press and Public from the meeting during consideration of the following item pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the exempt nature of the business to be transacted due to legal and confidential considerations.
  - 13.2 To consider the Council's legal position regarding planning application WD/2023/2974/F Osborne House, Rookery Lane, Rushlake Green, pursuant to its ownership of forefront car park and adjacent land areas and access to building works and the response to questions supplied by the council to the applicant.
- 14. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda**
- 15. Date of next meeting – Thursday 26 September 2024 Dunn Village Hall, Rushlake Green 7pm.**