

WARBLETON PARISH COUNCIL

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22 November 2024

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Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 28 November 2024 at 7pm in Dunn Village Hall, Rushlake Green.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

1. Attendance & apologies for absence: resolution required to note apologies

2. Declarations of Interest

Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct

3. Minutes: resolution required 3.1

- 3.1 To **resolve** that the minutes of the Meeting of the Council held on 24 October 2024 be taken as read, and confirmed as a correct record and signed by the Chairman
- 3.2 Matters arising from the minutes not covered on the agenda

4. Public Participation

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.

5. Reports – those noted as circulated will be taken as read.

- 5.1 To receive reports from County Councillor as circulated
- 5.2 To receive reports from District Councillors
- 5.3 To receive report from PCSO
- 5.4 To receive reports from Parish Councillors
 - i. Cllr Jarrold – Dunn Village Hall Committee
- 5.5 Clerk's Report (on items not included on the agenda) as circulated

6. Committee reports

- 6.1 To receive proceedings of the following committee meetings:
 - i. Planning & Development – 08.10.2024 draft minutes have been circulated. To note that the meeting due to be held on 29.10.2024 was postponed as there were no new applications to consider.

7. Finance: resolutions required 7.1 – 7.6

- 7.1 To authorise the bills for payment (November 2024 payment list circulated).
- 7.2 To acknowledge that the National Pay Award [Clerks] has been approved by NALC with back pay due from 1 April 2024 to 30 November 2024 at 0.62p per hour worked. To agree that this will be made as part of the December bills for payment.
- 7.3 To approve an advance by one incremental point on the pay scale of the clerk's salary as discussed during Item 12.3 at the council meeting held on 24 October 2024. To be implemented from 1 December 2024.
- 7.4 To approve the Finance Reports at 31 October 2024; bank reconciliation, budget monitor and reserve movements (reports circulated)
- 7.5 To consider the draft Budget notes 2025/26 v2 as circulated, and suggest any updates to be included for the final draft budget to be presented at the January meeting for approval.
- 7.6 To receive a report on investment opportunities for the council's reserve funds and agree any further actions.
- 7.7 CIL funds – regarding the potential lapse of time to spend funds the council has received confirmation from the Monitoring Officer that they would alert the council should there be any concern. However, WDC like to know that funds are being spent in a "timely manner".

8. Warbleton Emergency & Resilience Planning: resolution required if quotes available and to agree any additional actions to move the plan forward

Spring Hill Well: To receive quotes for the full analysis testing of the water as agreed at the September council meeting and consider the next steps.

9. Water Pollution Rushlake Green

To receive an update from the ongoing investigation by Warbleton Parish Council into the apparent water pollution at Rushlake Green from the sewage plant at Back Lane.

10. VE Day commemoration May 2025: resolution required

Information has been sent to Wealden Planning for consideration. To note any updates available in response on the process for an event and instruct the clerk to take any further actions.

11. Highways: resolution required as necessary for any agreed actions

Punnetts Town School Crossing – to receive any updates on meeting arrangements and potential funding opportunities.

12. Annual Parish Assembly 2025

It was agreed in principle at the last meeting to the revised timing and format, and a plan will be presented at the January council meeting. In the meantime, the clerk will report on potential costs for generic banner signage and other considerations.

13. Spring Hill replacement tree: resolution required

To consider the planting of a tree in place of the damaged specimen at Spring Hill. To mark the action, and ownership of the land, by way of including a plaque to recognise the contribution of the Parish's first female acting chair.

14. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda

15. Date of next meeting – Thursday 23 January 2025 Dunn Village Hall, Rushlake Green 7pm.