

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.co.uk

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17 January 2025

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Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 23 January 2025 at 7pm in Dunn Village Hall, Rushlake Green.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

- 1. Attendance & apologies for absence: resolution required to note apologies**
- 2. Declarations of Interest**
Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct.
- 3. Minutes: resolution required 3.1**
 - 3.1 To **resolve** that the minutes of the Meeting of the Council held on 28 November 2024 be taken as read, and confirmed as a correct record and signed by the Chairman.
 - 3.2 Matters arising from the minutes not covered on the agenda.
- 4. Public Participation**
Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.
- 5. Reports – those noted as circulated will be taken as read.**
 - 5.1 To receive reports from County Councillor as circulated
 - 5.2 To receive reports from District Councillor as circulated
 - 5.3 To receive report from PCSO
 - 5.4 To receive reports from Parish Councillors
 - i. Cllr David Jarrold – Bodle Street Green Committee Meeting
 - ii. Cllr Katy Waterman – Chair's Forum and Wealden District Association of Local Councils
 - 5.5 Clerk's Report (on items not included on the agenda) as circulated
- 6. Committee reports**
 - 6.1 To receive proceedings of the following committee meetings:
 - i. Planning & Development – 07/01/2025 draft minutes have been circulated.
- 7. VE Day commemoration 8 May 2025: resolution required**
Wealden Planning has responded that no permission is required to use a beacon at Rushlake Green if there are no more than three events a year.
Details and ideas from the official VE Day website have been circulated to councillors and members are asked to decide and approve which content should be considered, along with any other potential costs, within the Budget (item 10.6) as part of the event celebrations.

8. Annual Parish Assembly 2025: resolution required

To note estimated costs for promotional banners to use at selected WPC locations, and approve those and any other costs which should be included within the 2025/26 budget (item 10.6).

9. Warbleton Emergency & Resilience Planning: resolution required 9.2

9.1 Spring Hill Well: To receive an update on South East Water carrying out the water testing.

9.2 Change-over switch installation: To agree which village hall will have the first installation within the current financial year and authorise the clerk to commission a selected contractor from quotes received. To approve the second installation to be included within the 2025/26 budget.

10. Finance: resolutions required 10.1 – 10.6

10.1 To authorise the bills for payment (December 2024 & January 2025 payment list circulated).

10.2 To approve the Finance Reports at 31 December 2024; bank reconciliation, budget monitor and reserve movements (reports circulated)

10.3 To agree whether to adopt the red BT phone Box at Warbleton. This box has now been released by BT for adoption and that process is under consultation with Wealden Planning. It is understood that the box is “listed” and any related implications will be considered and approved along with budget needs for its refurbishment. WPC has until 7 February to respond.

10.4 To note the Asset Report with updated maintenance notes and to consider estimated costs to be included in the budget.

10.5 To review and approve the following discretionary grant applications for payment in the new financial year from the following organisations (applications circulated to members):

- i. Air Ambulance KSS
- ii. Bodle Street Green PCC
- iii. Wealden Citizen’s Advice
- iv. Wealden Works
- v. Big Lunch
- vi. The Villages Lunch Club
- vii. Bodle Street Green Village Hall
- viii. Dunn Village Hall, Rushlake Green
- ix. Little Arts Festival

10.6 To consider the draft Budget 2025/26 as circulated, to approve any updates and to agree how the council’s obligations will be funded. To approve the final precept request and authorise the clerk to submit the council’s precept application to WDC.

11. Spring Hill replacement tree: resolution required

To note that in principle it has already been agreed to plant a tree in place of the damaged specimen at Spring Hill. To now consider how that will be annotated [plaque] to signify WPC ownership.

12. Rushlake Green Booking 2025: resolution required

The Rude Mechanicals have applied to use Rushlake Green on 29 June 2025. The council is asked to consider and approve this booking.

13. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda

14. Date of next meeting – Thursday 27 February 2025 Dunn Village Hall, Rushlake Green 7pm.