

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.co.uk

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21 February 2025

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Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 27 February 2025 at 7pm in Dunn Village Hall, Rushlake Green.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

1. Attendance & apologies for absence: resolution required to note apologies

2. Declarations of Interest

Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct.

3. Minutes: resolution required 3.1

- 3.1 To **resolve** that the minutes of the Meeting of the Council held on 23 January 2025 be taken as read, and confirmed as a correct record and signed by the Chairman.
- 3.2 Matters arising from the minutes not covered on the agenda.

4. Public Participation

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.

5. Reports – those noted as circulated will be taken as read.

- 5.1 To receive report from County Councillor as circulated
- 5.2 To receive report from District Councillor
- 5.3 To receive report from PCSO if available
- 5.4 To receive reports from Parish Councillors as available
- 5.5 Clerk's Report (on items not included on the agenda) as circulated

6. Committee reports

- 6.1 To receive proceedings of the following committee meetings:
 - i. Planning & Development – 28/01/2025 minutes and 18/02/2025 draft minutes have been circulated.

7. VE Day commemoration 8 May 2025: resolution required 7.2

- 7.1 To receive an update on any actions taken toward the organisation of the event.
- 7.2 To consider whether there should be installed permanent grounding for the beacon on Rushlake Green and to agree what further actions should be taken.

8. Annual Parish Assembly 2025: resolution required

To consider date options for the meeting and agree on which speaker to approach.

9. Warbleton Emergency & Resilience Planning:

- 9.1 Spring Hill Well: To receive an update on South East Water carrying out the water testing. To note that arrangements have been made to cut the leaning tree.
- 9.2 Change-over switch installation: To note that the installation at Bodle Street Green has been initiated and Cllr Jarrold will liaise between the electrician and the hall to manage access as required.

10. Finance: resolutions required 10.1 – 10.4

- 10.1 To authorise the bills for payment (February 2025 payment list circulated).
- 10.2 To approve the Finance Reports at 31 January 2025; bank reconciliation, budget monitor and reserve movements (reports circulated).
- 10.3 To review and approve the following discretionary grant applications for payment in the new financial year (applications circulated to members):
 - i. Air Ambulance KSS
 - ii. Bodle Street Green PCC
 - iii. Wealden Citizen's Advice
 - iv. Wealden Works
 - v. Big Lunch
 - vi. The Villages Lunch Club
 - vii. Bodle Street Green Village Hall
 - viii. Dunn Village Hall, Rushlake Green
 - ix. Little Arts Festival
 - x. Warbleton PCC
- 10.4 To approve in principle that the council will consider the option to increase interest revenue on the current reserve account, and to agree the type of account which would be best suited i.e. instant access, or period day notice. To note that if approved, specific banking options will be tabled at a future meeting.
- 10.5 To note that the internal auditor has been appointed to look at the year-end accounts on 6 May 2025 in preparation for the presentation of external audit papers at the Annual Meeting of the Council on 22 May 2025.

11. Council Policies: Resolution required 11.1 & 11.2

- 11.1 Draft working from home policy:
To approve and adopt the draft policy in relation to the clerk working from home.
- 11.2 Terms and Conditions for booking the green:
To agree the wording to add into the existing conditions regarding heavy vehicles parking on the green.

12. Water Pollution Rushlake Green

Southern Water has responded to the council's concerns that it should communicate directly with the Environment Agency. Warbleton Parish Council has actioned this and will report any updates at the next appropriate meeting.

13. Spring Hill replacement tree: resolution required

To note that in principle it has already been agreed to plant a tree in place of the damaged specimen at Spring Hill. To now agree the species of tree to be planted and consider how that will be annotated [plaque] to signify WPC ownership.

14. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda

15. Date of next meeting – Thursday 27 March 2025 Dunn Village Hall, Rushlake Green 7pm.