

THE COUNCIL YEAR

May	Annual Statutory Council Meeting Parish Council Elections [in an election year]
June	Sign off accounts for audit
July	Review Council's objectives
August	Recess for most Councils apart from Planning Committee meetings
September	Initial thoughts on budget for coming year Receive draft of committees' expenditure requirements Receive 1 st half year report from Internal Auditor
October	Share thoughts on budget and new expenditure and obtain the views of the community Start grants process so a realistic sum can be included in the budget SLCC Conference
November	Second draft budget incorporating views of the community
December	Agree final version of budget) If no meeting in December this can be Set Precept) finalised early January
January	Notify District Council of precept requirement
February	Receive 2 nd half year report of Internal Auditor
March	Review year-end financial position Between 1 st March and 1 st June – arrange Parish Meeting Prepare Chairman's and Committee Chairmen's Annual Report for Parish Meeting