

WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council
You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held at the **Dunn Village Hall** on **Thursday 17th February 2022 at 7pm** when it is proposed to transact the following business:

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
Due to COVID 19 protocols where possible please notify the Clerk at least 24 hours before the meeting if you wish to attend
Full guidance will be provided on the website

Please note the meeting cannot be accessed online



Jackie Cottrell
Parish Clerk
11th February 2022

1. APOLOGIES

2. DECLARATIONS OF INTEREST

2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct

3. MINUTES - Resolution required 3.1

3.1. To **resolve** that the minutes of the Council meeting held on 11th January 2022 be taken as read, confirmed as a correct record and signed by the Chairman
3.2. Matters arising from the minutes not covered on the agenda

4. PUBLIC PARTICIPATION

4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.

5. REPORTS

5.1. To **receive** reports from District and County Councillors
5.2. To **receive** reports from PCSO Catherine Gilling
5.3. To **receive** reports from Parish Councillors
5.4. To **receive** reports from the Parish Clerk

6. COMMITTEE MINUTES

6.1. To **receive** the acts and proceedings of the following committee meetings:
(a) Planning & Development – 27th January 2022

7. FINANCE - Resolution required 7.1,7.3. &7.4.

- 7.1. To authorize the bills for payment (see report below)
- 7.2. To note the Finance Reports, bank reconciliation and budget monitor for January 2022
- 7.3. To agree to move 2021/22 budget item for Election Expenses of £500 to an ear marked reserve in accordance with Financial Regulations 4.2.
- 7.4. To agree to move 2021/22 balance of budget item for Infrastructure of £1,140 to an ear marked reserve in accordance with Financial Regulations 4.2.

8. NEW COUNCILLOR CO-OPTION – Resolution required 8.1.

- 8.1. To resolve extended dates for the two councillor co-option vacancies

9. ANNUAL PARISH ASSEMBLY UPDATE

10. TREE PLANTING ON RUSHLAKE GREEN TO COMMEMORATE THE QUEEN'S PLATINUM JUBILEE – Resolution required 10.1.,10.2,10.3.,10.4 & 10.5

- 10.1. To consider rescinding resolution 00447 - PC resolved in principle that a tree would be planted next to the Dunn Village Hall to support the Queen's Platinum Jubilee
- 10.2. To consider whether to agree a tree may be planted in one of the alternative locations on Parish Council land
- 10.3. To agree CIL funds can be used to pay for the tree and to pay for planting the tree with a plaque
- 10.4. To agree on the type of tree to be planted
- 10.5. To agree the quote for the tree and planting of the tree

11. BIG LUNCH GRANT APPLICATION – Resolution required 11.1.

- 11.1. To consider the Big Lunch grant application

12. LAND REGISTRY TITLE DEEDS – Resolution required 12.1.

- 12.1. To agree that the Parish Clerk asks the Land Registry to amend the Title Absolute proprietors address details for the Land at Rushlake Green

13. FINGER POST REPAIR QUOTE – Resolution required 13.1.

- 13.1. To agree CIL or council funds can be used to further repair the renovated finger post at Kingsley Hill

14. TIME CAPSULE – Resolution required 14.1.

- 14.1. To agree in principle for the Parish Council to arrange for a time capsule to be buried on their land

15. 3 CUPS INN UPDATE

16. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA

17. DATE OF NEXT MEETING

Thursday 17th March 2022 at 7pm at the Dunn Village Hall

7.1. To authorise the bills for payment

Cheque /BACS No	Payee	£	VAT	£ Total	Purpose
65	Jackie Cottrell				Clerk Salary – February 2022
66	Jackie Cottrell	9.99		9.99	Printing cost invoice 1039232786 18 th Dec 21 – 17 th Jan 22
67	Bodle Street Green Village Hall	450.00		450.00	50% payment of approved grant – Resolved at F&GP meeting 9.9.2021
68	Dunn Village Hall	450.00		450.00	50% payment of approved grant Resolved at F&GP meeting 9.9.2021
69	J.F.Construction & Son Ltd	360.00	72.00	432.00	New well cover at Spring Hill

13.1. To authorize the quote for finger post repair work

Cheque /BACS No	Payee	£	VAT	£ Total	Purpose
70	Douglas Andrew	86.00	17.20	103.20	Repair work to the fingerpost at Kingsley Hill