

WARBLETON PARISH COUNCIL

To all Members of the FINANCE and GENERAL PURPOSES MEETING

You are summoned to attend a virtual meeting on THURSDAY 11TH JUNE 2020 AT 7.30pm
via zoom video conferencing
Meeting ID: 857 8180 7234 Password: 087294



Jackie Cottrell
Parish Clerk
5th June 2020

AGENDA

1. **APOLOGIES FOR ABSENCE**
2. **DECLARATIONS OF INTEREST**
3. **MINUTES**
 - 3.1. Minutes of the Finance Committee meeting held on 7th January 2020
 - 3.2. Minutes of the meeting of the F&GP Committee held on 21st May 2020
 - 3.3. Matters arising from the minutes not covered on the agenda
4. **PUBLIC PARTICIPATION**
 - 4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any items of business included in the agenda
5. **INTERNAL AUDIT UPDATE**
6. **RESOLVE TO UNDERTAKE A REVIEW OF GRANT POLICY AND PROCEDURE**
 - 6.1. Report from the Chairman of Finance
7. **BUDGET UPDATE**
 - 7.1. Review of income/expenditure for 2020/21
8. **RESOLVE THE RESTATEMENT OF THE MARCH 2020 FINANCE STATEMENT**
 - 8.1. Response to public letter
9. **UPDATE ON CONTINUED USE OF ZOOM FOR PARISH COUNCIL MEETINGS**
10. **RESOLVE TO PRODUCE A POLICY ON DATA PROTECTION**
11. **DATE OF NEXT MEETING**
12. **EXCLUSION OF PRESS AND PUBLIC**

To consider whether to exclude and Press and Public from the meeting during consideration of the following items pursuant to Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reasons of the confidential Staffing nature of the business to be transacted.

13. STAFFING

- 13.1. To resolve changes to the Parish Clerk's contract
- 13.2. To confirm the dates of the probationary period
- 13.3. To discuss details of the appraisal process (Performance Management Scheme WPC7) attached for consideration