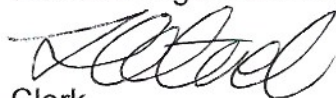


WARBLETON PARISH COUNCIL

To the Members of Warbleton Parish Council

You are summoned to attend a meeting of **WARBLETON PARISH COUNCIL** to be held virtually via zoom on **Thursday 16th July 2020 at 7pm** when it is proposed to transact the following business:



Clerk

10th July 2020

MEETINGS OF THE COUNCIL ARE OPEN TO THE PUBLIC
MEETING ID: 828 5624 7931 PASSWORD: 840344

1. APOLOGIES

2. DECLARATIONS OF INTEREST

2.1. Councillors are reminded to declare any interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct

3. MINUTES – Resolution needed 3.1

3.1. To **resolve** that the minutes of the Council meeting held on 18th June 2020 be taken as read, confirmed as a correct record and signed by the Chairman
3.2. Matters arising from the minutes not covered on the agenda

4. PUBLIC PARTICIPATION

4.1. Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included in the agenda, in accordance with Standing Orders.

6. REPORTS – Resolution needed 6.3.1. & 6.3.2.

6.1. To **receive** reports from District and County Councillors
6.2. To **receive** reports from Parish Councillors
6.3. To **receive** reports from the Parish Clerk
6.3.1. To accept and resolve a policy for council meetings held remotely by electronic means, see attached report
6.3.2. Barclays mandate update
6.3.3. Update on the bench donated by Mr David Bysouth
6.3.4. Update on Asset Register
6.3.5. Update on the noticeboards & Bodle Street Green gates
6.3.6. Environment Committee Update
6.3.7. Headed paper research
6.3.8. To consider repair works to the turning circle outside "The Grantees" opposite the Dunn Village Hall, owned by the Parish Council

7. COMMITTEE MINUTES

7.1. To **receive** the acts and proceedings of the following committee meetings:
(a) Planning and Development – 23rd June 2020 and 7th July

(b) CIL – 23rd June 2020

8. FINANCE – Resolutions needed: 8.1, 8.3, 8.4 & 8.5

- 8.1. Resolve to accept the Internal Audit Report – Financial Year 2019-20.
The draft accounts for the financial year ended 31st March 2020 have been completed and the Internal Audit report received. They were presented to the Finance and General Purposes Committee on the 14th July and have come to Full Council for sign off today (report circulated separately)
- 8.2. The exercise of Public Rights will commence on the 1st September 2020 and finish on the 12th October 2020
- 8.3. Resolve section 1 of the AGAR: The Annual Governance Statement
- 8.4. Resolve section 2 of the AGAR: The Accounting Statements for 2019/20
- 8.5. To authorise the bills for payment and sign the cheques (see report)
- 8.6. To **note** the Finance Reports to 30th June 2020

9. COMMITTEE MEMBERSHIP – Resolution needed 9.1.

- 9.1. To resolve committee membership changes

10. UPDATE ON THE USE OF ZOOM FOR PARISH COUNCIL MEETINGS

11. TO RESOLVE TWO MEMBERS OF THE COUNCIL TO TAKE RESPONSIBILITY FOR MAINTAINING THE ASSET REGISTER ON A YEARLY BASIS

- 11.1. The Assets will need to be photographed, their grid reference taken and the condition of the asset will be noted

12. URGENT MATTERS AT THE DISCRETION OF THE CHAIRMAN FOR NOTING and/or INCLUSION ON A FUTURE AGENDA

13. DATE OF NEXT MEETING

- 13.1. To note that the date of the Council Meeting is scheduled for Thursday 17th September at 7pm, location due to Covid-19 to be confirmed

8.5. To authorise the bills for payment and sign the cheques

Cheque No.	Payee	£	VAT	£ Total	Purpose
101383	Jackie Cottrell	701		701	Salary
101384	Linda Butcher	200	-	200	Mentoring and Audit Preparation. Mentoring