

## **CLERK REPORT CIL COMMITTEE MEETING 19.01.2021**

### **CIL RECEIPTS**

There were no CIL receipts received in October 2020.

### **CIL MONITORING REPORTS**

The CIL Monitoring Report 1<sup>st</sup> April 2019 – 31<sup>st</sup> March 2020 which was agreed at the September CIL meeting was submitted to Wealden District Council ahead of the December 2020 deadline.

The CIL Monitoring Report 1<sup>st</sup> April 2018 – 31<sup>st</sup> March 2019 is item 7 on the agenda. The Chairman of CIL and Cllr Williamson have already checked the report before its distribution.

If this is agreed, the report will be submitted to Wealden DC and the Parish Council's CIL Monitoring reports will be up-to-date.

### **CIL FINANCE**

You will have received the Itemised income and expenditure report and the CIL receipt and expiry log. There have been no changes to the figures since the amendments made for the Full Council meeting in November when the Bodle Street Green notice board licence costs were added.

I have added the year to the left-hand column of both reports to make it clearer.

Some of the Ear Marked Fund costs might change. If the new noticeboard position is agreed at this meeting then the EMF Noticeboard cost should decrease as the noticeboard would no longer need legs. However, if locks for the noticeboard are agreed AND the letters spelling Warbleton Parish Council at the top are infilled to make them stand out then the savings made might be slightly less. Please see attached photo. I have spoken to Cllr Velten and she would recommend locks. In the new proposed location attached to the wall of the village hall there would be more likelihood that various groups might take it upon themselves to fill up the notice board.

Cllr Velten has confirmed she would be happy to meet with JAKK Country Furniture Design to clarify the new location.

Infill cost £20

Cam lock £30

The website price for this notice board is £650 including VAT compared to the £924 including VAT already agreed.

The Ear Marked Fund for the removal of the existing notice board would remain the same.

The Ear Marked Fund for the village gates will change. I am waiting for the report from Highways which will list the Parish Council licence costs and will include a cost for the installation.

I have emailed JAKK County Furniture Designs to confirm their original quote still stands as it was quite some time ago.

I will obtain 3 quotes in total and present these costs at the February CIL meeting for Members to discuss.

Currently there is no Ear Marked Fund for licence costs for the gates.

The Ear Marked Fund for the David Bysouth bench might also increase once I have received 3 quotes for the bench installation.

### **BODLE STREET GREEN NOTICE BOARD & GATES**

I attended a Wealden Clerks meeting in December where the topic of licences was discussed. To clarify prior to the Costain contract town and parish councils didn't have to pay for licences. It was a matter of concern for all Clerks and one particular Clerk will be contacting ESCC to find out whether these charges could again be waived in order that we can realise roadside projects without the significant additional expense.

On the 16<sup>th</sup> December I had a site meeting with Robin Hayward and Darren Arnold from East Sussex Highways regarding the approximate costs of the installation and licences of the Bodle Street Green gates. They also assessed the new location of the Bodle Street Green notice board.

Regarding the notice board they suggested moving the location to the village hall car park adjacent to the back of the grass verge (marked with a star in the attached picture). They felt it would be a safer place for the public to view notices rather than being on the grass verge adjacent to the main road leading through the village and being close to road junctions at this spot.

Furthermore, as the car park is not part of the public highway we would not need any form of licence from Highways. This would-be a saving to the Parish Council of: Section 115 £58.28 and Section 171 £387.22 a total cost saving of £445.50.

Cllr Velten has discussed this proposed location with the village hall committee and they propose to attach the notice board to the village hall itself. Part of the hedge where Highways had recommended siting the notice board had already been removed to improve visibility. The village hall felt that by erecting a notice board at this location it would defeat the object of improving visibility.

Robin will be compiling a report on the Bodle Street Green gates which will include all the relevant information the Parish Council will require and including a quote for them to carry out the works. He has promised to send this report in February ahead of the CIL meeting where this will be an item to discuss.

He has also provided me with a list of approved contractors.

## **THE WARBLETON PARISH COUNCIL ONLINE SURVEY AND FLYER**

The CIL flyer was successfully distributed by the 11<sup>th</sup> December and the survey went live on the website shortly after. The flyer was also displayed on the notice boards in the parish.

I am currently promoting the survey online as much as possible and a copy of the flyer will be displayed at the Rushlake Green Village stores. The deadline for responses is the 31<sup>st</sup> January. I received one additional comment via email which I have forwarded to the Chairman of CIL ahead of the meeting.

It must be noted one councillor and his neighbours did not receive their copies whilst another councillor received two!!

The distributor could only use a map of the parish, I could not give him a list of postcodes.

I have posted the survey link with a brief introduction on the following Facebook group pages:

- Rushlake Green Village Leaf
- Punnetts Town Watch
- Horam & Vines Cross Village Diary
- Warbleton & District Horticultural & Poultry Society