

WARBLETON PARISH COUNCIL

www.warbletonparishcouncil.co.uk

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21 June 2024

Members of Warbleton Parish Council are summoned to the Parish Council meeting to be held on Thursday 27 June 2024 at 7pm in Bodle Street Village Hall.

The meeting is open to members of public & press who are welcome to attend, unless the council otherwise resolve to enter private session when public & press are excluded.

Signed: *Jeanne E Peterson*
Clerk to Warbleton Parish Council

AGENDA

- 1. Attendance & apologies for absence – resolution required to note apologies**
- 2. Declarations of Interest**
 - 2.1. Councillors are reminded to declare their interests on any items on this agenda in accordance with Warbleton Parish Council's Code of Conduct
- 3. Minutes: resolution required 3.1**
 - 3.1. To **resolve** that the minutes of the Annual Meeting of the Council held on 23 May 2024 be taken as read, and confirmed as a correct record and signed by the Chairman
 - 3.2. Matters arising from the minutes not covered on the agenda
- 4. Public Participation**

Up to fifteen minutes will be available for the public to make representations, answer questions or give evidence in respect of any item of business included on the agenda, in accordance with Standing Orders.
- 5. Reports – those noted as circulated will be taken as read.**
 - 5.1. To receive report from County Councillor as circulated
 - 5.2. To receive reports from District Councillors
 - 5.3. To receive report from PCSO
 - 5.4. To receive reports from Parish Councillors:
 - i. Dunn village Hall Report 05.06.2024 (Cllr Beverley Saunders) as circulated
 - ii. Notes from the meeting with Highways 29.05.2024 reference South East Water works (Cllr Andy Long) as circulated
 - 5.5. To receive Clerk's report as circulated
- 6. Committee reports**
 - 6.1. To receive proceedings of the following committee meetings:
 - i. Planning & Development – 04.06.2024 draft minutes have been circulated.
- 7. Finance: resolutions required 7.1 7.2 7.3 & 7.4**
 - 7.1 To authorise the return of £200 deposit to the Rushlake Green Big Lunch following their event held on 2 June 2024
 - 7.2 To authorise the bills for payment (payment list circulated)
 - 7.3 To approve the Finance Reports at 31 May 2024; bank reconciliation, budget monitor and reserve movements (reports circulated)
 - 7.4 To note an update on bank mandate changes and agree an additional signatory.

8. Casual Vacancies: resolution required 8.2

- 8.1 There were no representations to trigger an election so the council can go ahead and co-opt two new members to the council.
- 8.2 To receive interest from any parishioners attending, in application for the role as Parish Councillor.

9. Warbleton Emergency & Resilience Planning: resolution required 9.2

- 9.1 Electrical work: One electrician has responded and will approach Dunn and Bodle Street Green Village Hall Committees to visit the sites and provide quotes to install switch-over units for use with a generator.
- 9.2 Spring Hill Well: To receive quotes for the proposed testing of the water and agree the next steps.

10. Highways maintenance

- 10.1 A review of hedges with proposals for works to be carried out early autumn.
- 10.2 A review of works carried out on pot hole repairs within the parish.

11. Exclusion of press and public: resolution required 11.1

- 11.1 To consider whether to exclude the Press and Public from the meeting during consideration of the following item pursuant to Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reasons of the exempt nature of the business to be transacted due to legal and confidential considerations.
- 11.2 To consider the Council's legal position regarding planning application WD/2023/2974/F Osborne House, Rookery Lane, Rushlake Green, pursuant to its ownership of forefront car park and adjacent land areas and access to building works and the response to questions supplied by the council to the applicant.

12. Urgent matters at the discretion of the Chairman for noting and/or inclusion on a future agenda

13. Date of next meeting – Thursday 25 July 2024 Bodle Street Village Hall 7pm.